

THE BANK OF PUNJAB

PRE-QUALIFICATION NOTICE FOR CATERING SERVICES

The Bank of Punjab intends to acquire catering services for its Learning & Development Centre. Applications are invited from well reputed and credible firms for their pre-qualification in sealed envelopes.

Interested firms are required to submit their applications along with the following documents showing their credentials, expertise and financial strength:

REQUIREMENTS:

1. Profile.
2. Applicant(s) must be owner(s) of the business.
3. Business should be active for at least 5 years.
4. Valid NTN & PST Certificates.
5. Detail of capability/capacity with respect to personnel, equipment, storage and cooking facility.
6. List of clients and letters of satisfaction from clients (Banks/Organizations/ Group of Companies/Institutions).
7. The firm must have their own kitchen facility.
8. Detail of similar type of works completed in Banks and other organizations/Group of companies/institutions during last (3) years with documentary evidences.
9. Bank's inspection team will visit the production facility/office of shortlisted firms for meal inspection etc.
10. Bank certificate not over 6 months old confirming annual credit turnover of at least Rs. (0.5)Million.
11. Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not a tax defaulter etc.

This advertisement is also uploaded on the websites of PPRa (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk) and bid documents are immediately available after publication.

Bank will not be responsible for any cost incurred in submission of applications.

Incomplete/ conditional applications will not be considered.

Applicants will be informed in due course about the results of the evaluation of applications.

Firms fulfilling above criteria may obtain pre-qualification documents, containing all required information free of cost, on any working day (**Monday to Friday**) between **09:00 A.M to 05:00 P.M** up to **30.03.2017** through email at procurement@bop.com.pk. Applications complete in all respect should reach on the address given below, in sealed envelopes not later than **11:00 A.M on 31.03.2017**. Applications will be opened on the same day in presence of Applicants who wish to attend the process.

Head Centralized Procurement
The Bank of Punjab
1st Floor, Head Office BOP Tower,
10-B, Block E/II, Main Boulevard, Gulberg-III, Lahore.
Ph: 042-35817632, 35783717
Email: procurement@bop.com